KS5 – Autumn CYPMD 2026 (Cloud)

What is the Autumn CYPMD?

The exercise provides an opportunity for schools to check that the DfE have attributed the correct students and results to their school for the purpose of calculating 2026 school and college performance measures.

The 16 to 18 performance measures report achievements of students who have **completed** their KS5 studies in the 2025/26 academic year.

This may still include qualification results achieved in earlier academic years, for example 2024/25.
Schools and colleges need to check the correct **students and results** are listed against their school/college.

The purpose of this guidance is to show you how to check that the data in 4Matrix matches that within the KS5 Autumn Checking site. This is to ensure that the data on both is as accurate as possible.

Helpful links:

- Guidance: Check Your Performance Measures Data (education.gov.uk)
- Access your school's data: ESFA Fast Form
- Headline measures and technical guidance: 16 to 18 accountability headline measures - GOV.UK

Important Advice Before You Start

Please download and carefully read the guides from the DfE which are found in the CYPMD Help Site.

This 4Matrix guide is designed as a useful reference to the process but **should always be used alongside and not instead of** the DfE guidance.

You should check:

- Your school or college summary data.
- Listed students.
- Student demographics
- Your student results.

Any changes made during this checking exercise will be reflected in revised data, published early in 2027.

Queries relating to the DfE data should be directed to the CYPMD helpline. You can contact their helpline via the Submit a request – Check Your Performance Measures Data or by phone on 0300 131 2762.

Throughout the checking exercise please remember that it is important to confirm that the DfE data is correct **before** you check whether 4Matrix matches with it.

What's Changed Since the 2025 Autumn CYPMD

- Campus-level college-group reporting
- You can now request to 'include' a student in the 16 to 19 Checking Exercise Portal instead of using an online form
- The list of students eligible for removal has been expanded
- The process for submitting the full return summary has been improved
- CSV files are now alphabetical by surname

Preparing to Check the Data

There are up to five student-level data files and a file containing summary-level data. You will need to download all of these.

1. The '**students included'** CSV file – this contains student details.
2. The **'students non-included'** CSV file – this contains students not included in your school's performance measures calculations.
3. The **'students previously published'** CSV file which contains students already reported on.
4. The '**results: students included'** CSV file which contains results for the students included in your school's performance measures calculations.
5. The **'results: students non-included'** CSV file which contains results for the students not included in your school's performance measures calculations.
6. The **'school summary'** CSV file contains your school's headline measures.

Students Reported

Students are eligible to be included in performance tables if they are of academic age 16, 17 or 18 at the start of the 2025/26 academic year and at the end of KS5, and:

a) they have entered for at least 2 qualifications, each of which has at least the size of an A level or they have entered for at least one qualification the size of at least 2 A levels, in the reporting year; OR
b) they have entered for both a T Level core and T Level occupational specialism during 16 to 18 study; OR
c) they are 18 and have not been included in published performance data for their current allocated provider.

You will be able to defer students who meet the first criteria and are continuing their KS5 if they are under 18.

Students withdrawn from exams

- Where a student has been withdrawn from all exams in performance measures, they can be removed.
- Students withdrawn outside of the funding 'qualifying period' will still be counted in retention measures. Such results will be recorded as a 'fail' grade for exam entries that have not been withdrawn by the Awarding Organisation.

Late Results

- All late results/re-marks contained in your first and second ***late results CSV files*** will be included in revised data published in early 2027.

Reporting Fails

- Only grades U and F are deemed as a fail and attract zero points in performance measures.
- Until updates are received from schools and colleges, grade Q (pending) can only be given zero points. Consequently, the provisional data used in the checking exercise will treat Q as a fail.

Grade X

- Grade X is not counted in performance measures.

Resits

- A student will only be reported once they are at the end of 16 to 18 study.

- Before including a student in the data for 2026 check they are at the end of their studies.

Check 1: Check Summary Headline Measures

In 4Matrix Cloud:

- Open your 2026 Year 13 exam results series.
- Open the Press Release tool.

Compare the headline measures on your CYPMD **'school summary'** to those in 4Matrix. They may be different, perhaps due to reviews of marking changes, or different pupil numbers for your qualification cohorts, and this can highlight areas to check for students and results.

Check 2: Checking Students

Individual Performance Measures – Pupil Breakdown

It is important to note that each of the KS5 qualification cohorts have their own inclusion criteria. Therefore as well as the overall cohort you will need to check how many students have been included in each of the individual qualification cohorts. The first stage is to check the overall cohort.

- In the 4Matrix Press Release tool, switch to Pupil Breakdown view.
- Compare this to the '**students included'** CSV file and check you have the correct students included for each of the qualification cohorts: A Level, Academic, Applied General and Tech Level. You can do this by filtering the 'In Scope' column for each qualification cohort.

If there are students in your cohort who are continuing in their 16-18 study and were not 18 at the beginning of the 2025/26 school year, you can request to remove them from this year's performance figures. They will "roll over" and will appear in next year's figures.

To resolve any discrepancies in 4Matrix use the tick box in *Admin > Series> Series > Click on series name hyperlink > Pupils tab > Select pupils > Bulk actions > Remove or Not Included* for the currently selected series.

If you have pupils that you think need to be removed, you can do this on the CYPMD site. If you need to add a pupil who is not in CYPMD that you think should be included, you can request this as part of the CYPMD procedure.

Check 3: Checking Results

The next step is to check the results.

- In the 4Matrix Press Release tool, switch to Pupil Breakdown view (if you're not already there).
- Compare this to the '**students included'** CSV file and check the total points for each student for each qualification cohort.

Late Results

Some differences may be due to results that have been changed following successful reviews of marking. Any reviews of markings or any results changes included in the first or second late results files will not be included until spring 2027.

Mismatches in total points for each qualification category & updating results

If you have identified any result mismatches for total points for any qualification cohort:

- Refer to your '**results: students included'** CSV file.
- Compare this to results in 4Matrix using the Results Overview tool.

To amend a result in 4Matrix, select the series and then go to *Admin > Series > Edit Result > Enable edit mode > Edit grade > Save.*

If you think a result should be included or amended on CYPMD you can request this via the Results Enquiries Portal. The DfE can provide further guidance on this via the CYPMD Help Site.

Check 4: Checking Disadvantaged Student Status

Using the filter tool, filter the 4Matrix Press Release to Disadvantaged and compare the number and names of disadvantaged students to your '**students included'** CSV file.

To edit disadvantaged statuses in 4Matrix go to *Admin > Series > Series > Click on series name hyperlink > Pupils tab > Enable Edit mode > Tick/untick relevant demographic > Save.*

Quick Checks if Your Figures do not Match

- Check all subjects are present in your 4Matrix series.
- Check all subjects in 4Matrix are mapped to the correct QAN.
- Do any students have missing results?
- Are the missing results from a qualification not approved or funded?
- Where a student has taken 2 or more qualifications in the same subject area, only 1 will count.
- Check if there is a missing subject in the DfE data or a grade changed following review of marking which has not yet been adjusted in the DfE data.
- Your student numbers/cohort does not match DfE.

Submitting Your Data

You only need to submit on CYPMD if you have made any student amendment requests. This is done in the last stage of checking on the CYPMD website and must completed by**5:00pm on Friday 16 October 2026**.

Useful Links

16-18 accountability measures technical guidance - Feb 2025
CYPMD Site
CYPMD Help Site
CYPMD Autumn Guidance